

Westland Public Library
Board of Trustee Minutes
Wednesday, October 12, 2011
Meeting Room B, Library

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, October 12, 2011 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Board President Mark Neal

Roll Call MEMBERS PRESENT:

Mark Neal-Board President
Antoinette Martin-Vice President
Sheri Robinson-Treasurer
Tim Jackson
Mark Welch

STAFF PRESENT:

Dr. Sheila Collins
Diane Mehl-Circulation Supervisor

ALSO PRESENT:

Michael McNamara-Library Attorney)

2. Action on Agenda

None

3. Citizens Comments

None

4. Business

a. Approval of Meeting Minutes from September 14, 2011

RESOLVED, to approve the minutes of the September 14, 2011 regular board meeting as submitted.

Motion by: Antoinette Martin

Supported by: Mark Welch

Name-Mark Neal
Name-Antoinette Martin
Name-Sheri Robinson
Name-Tim Jackson
Name-Mark Welch
Motion (carried)

b. Approval of Bills

Motion to approve bills as submitted.

Motion by: Tim Jackson

Supported by: Sheri Robinson

Name-Mark Neal
Name-Antoinette Martin
Name-Sheri Robinson
Name-Tim Jackson
Name-Mark Welch
Motion (carried)

c. Representative from the Fire Department.

Assistant Chief/Fire Marshal John Adams gave a presentation of the Educational Platform for the Library which detailed services that are available to the Library through the Westland Fire Department. Basic CPR, First Aid and Fire Safety classes were examples of the offered services.

d. Library's 15th Anniversary Party

Plans for the 15th Anniversary Celebration was presented as an attachment in the Library Board packet. The board had a few questions they asked Dr. Collins on the agenda and asked did the library need assistance from the board.

Dr. Collins stated she would get back with them if needed.

Details included the date of November 5, 2011 with a list of activities, speakers, performers and cake/snack celebration. Also included was a list of local and state officials that would be invited. Dr. Collins said the committee plans to send invitations out this Friday

5. Director's Report

Dr. Collins highlighted some of the topics she had presented in her monthly report to the board in their Library Board packets.

* E-books will be unveiled at the 15th Anniversary celebration. Starting date will be November 30th, 2011.

* In October the library is starting a new Screen Writers Workshop.

* Dr. Collins had received some requests to keep Marilyn Kwik on as the Children's Department Head. Dr. Collins approved this request as Marilyn would like to see some of her projects with this department through to the finish.

* Dr. Collins has attended departmental meetings and also hosted a meet and greet with entire staff.

* Updates on proposals for lighting and paving improvements.

6. Citizens Comments

None

7. Board Member Comments

None

8. Next meeting topics

* Follow up on improvements in the director's report.

* Dan Bourdeau will be returning to update us from the city's IT department.

* Invite the DPS department in to present what services may be available to the library.

* Discussion on library expansion/addition project.

9. Adjournment

RESOLVED, to adjourn meeting at 7:45 P.M.

Motion by: Mark Welch

Supported by: Tim Jackson

Mark Neal-Board President

Antoinette Martin-Vice President

Sheri Robinson-Treasurer

Tim Jackson

Mark Welch

Motion Carried