

Westland Public Library  
Board of Trustee Minutes  
Wednesday, February 11, 2015  
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday February 11, 2015 at 6123 Central City Parkway, Westland, Michigan 48185

Prior to this meeting the Library Board, Library Staff and the Friends of the Library along with Thelma Kubitskey the Mayor's Chief of Staff and Councilman Dewey Reeves honored Mark Welch a Library Board member for his service to our country. Mark will be leaving this spring to serve a tour of duty. The Library Board , staff and friends gave gift certificates for Mark and his family along with a beautiful cake to recognize his service. Meeting followed.

1. Call to Order and Attendance

Meeting called to order at 7:18 P.M.by Mark Neal

Roll Call

MEMBERS PRESENT:

Mark Neal-Board President- Present

Antoinette Martin-Vice President- Present

Sheri Robinson-Treasurer- Present

Mark Welch-Secretary-Present

Tim Jackson- Present

STAFF PRESENT:

Dr. Sheila Collins-

Sherri West-Admin. Assist./Acquisitions (recording minutes)

ALSO PRESENT:

Michael McNamara-Library Attorney

Thelma Kubitskey- Mayor's Chief of Staff

Dewey Reeves- City Council

2. Action on Agenda

None

3. Citizens Comments

Miriam Kadi the President of the Friends of the Library wished Mark Welch her best wishes for his safety.

4. Business

a. Approval of minutes from January 2015 regular scheduled meeting

Motion: Antoinette Martin

Support: Mark Welch

Mark Neal-

Antoinette Martin-

Sheri Robinson-

Tim Jackson-

Mark Welch-

Motion- Adopted

b. Approval of Bills

Motion to approve bills from January 2015

Motion by: Sheri Robinson

Supported by: Mark Welch

Mark Neal-

Antoinette Martin-

Sheri Robinson-

Tim Jackson-

Mark Welch-

Motion- Adopted

c. LED Sign

Mark Neal stated there was nothing yet to report.

d. Parking Lot Update

The lighting is fixed and there have been no complaints this month. The new sensors are working.

e. Expansion Pipe

The company DiClemente will have the specs ready to place a bid to the Library on Monday February 16, 2015.

f. HVAC

Sheila reported that The HVAC system is operating the same as it has been. Sometimes it works great and sometimes not. Mike McNamara the Library attorney stated that he had gotten the data from Ed at the Library. He still needs to discuss some of the Invoices with Johnson Controls who also said that the faulty thermostats are still possibly a factor.

5. New Business

The Library Board voted to change the date of the March 2015 meeting to March 4, 2015 due to scheduling conflicts. This will be posted and changed at the city and on the library website.

6. Director's Report

Sheila Collins shared her written report verbally. The library had 97 programs. Circulated 45,846 items, added 413 new patrons. Library Design has met with the library staff to get ideas for the expansion project. The library has separated from Master Maintenance as 2 new maintenance staff have been hired and trained.

Motion to accept report as given:

Motion: Tim Jackson

Support: Sherri Robinson

Mark Neal-

Antoinette Martin-

Sheri Robinson-

Tim Jackson-

Mark Welch-

Motion- Adopted

7. Citizens Comments

Miriam Kadi shared that the Friends of the Library are being removed from the fire station they currently use for storage of books. There is a possibility of using a space in the new Jefferson Barnes Dorsey Center.

8. Board Member Comments

- \*Antoinette Martin stated to Mark Welch "We are proud and wish you luck"
- \* Sheri Robinson "Thank You to Mark Welch and the Library Staff for all they have done".
- \* Tim Jackson told Mark Welch "Come back safe-You are our hometown hero".
- \*Mark Neal "Thank You to Mark for your continued service. It is good to know someone on a first name basis". Mark also said "The Library amazes me"
- \*Mike McNamara "Thank you for your service".
- \*Mark Welch "Thank You to everyone, I am so humbled. I also am proud to be here, and I am honored!"

9. Next meeting topics

Budget dates

Security Guard

Expansion Pipe

Library Design

Unattended Child Policy

10. Adjournment

RESOLVED, to adjourn meeting at 7:39 P.M.

Motion by: Antoinette Martin

Supported by: Tim Jackson

Mark Neal-Board President

Antoinette Martin-Vice President

Sheri Robinson-Treasurer

Tim Jackson-

Mark Welch-Secretary-

Motion- Approved