

Westland Public Library
Board of Trustee Minutes
Wednesday, July 8, 2015
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday July 8, 2015 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Mark Neal

Roll Call

MEMBERS PRESENT:

Mark Neal-Board President- Present

Antoinette Martin-Vice President- Excused

Sheri Robinson-Treasurer- Present

Tim Jackson- Present

Mark Welch- Excused

STAFF PRESENT:

Dr. Sheila Collins- Present

Sherri West- recording Minutes

Diane Mehl-Circulation Department Head

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

A motion was made to add election of officers to item 4 A.a

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Yes

Sheri Robinson-Yes

Tim Jackson- Yes

Motion- Carried

3. Citizens Comments

Mr. Warren from the Southeast Community of Westland stated that he returned to say Thank You to the Library Board for their consideration on including materials representing the Black community in the Southeast Community. He also stated that he has run into a road block; however he will continue to work towards getting materials to place into the Library collection." Thank You for understanding what was needed".

4. Business

A.a Election of Officers

Motion to open nominations for Library Board President.

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to nominate Mark Neal as Library Board President

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Mark Neal accepted nomination for Library Board President

Motion to close nominations for Library Board President

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to elect Mark Neal Library Board President

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to open nominations for Library Board Vice President.

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to nominate Antoinette Martin as Library Board Vice President

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to close nominations for Library Board Vice President

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to elect Antoinette Martin as Library Board Vice President

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

- Contingent upon Antoinette Martin's acceptance of nomination for Library Board Vice president.

Motion to open nominations for Library Board Treasurer.

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to nominate Sheri Robinson as Library Board Treasurer

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Sheri Robinson accepted nomination for Library Board Treasurer

Motion to close nominations for Library Board Treasurer

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to elect Sheri Robinson as Library Board Treasurer

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to open nominations for Library Board Secretary.

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to nominate Mark Welch as Library Board Secretary

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to close nominations for Library Board Secretary

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

Motion to elect Mark Welch as Library Board Secretary

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

- Contingent upon Mark Welch's acceptance of nomination for Library Board Secretary.
 - a. Approval of minutes from June 2015 regular scheduled meeting.
This item was postponed to the August meeting due to a lack of quorum.
 - b. Approval of Resolution of meeting dates.
A resolution to approve the meeting dates for the 2015-2016 Fiscal year as presented with amendments of November meeting moved to November 4, 2015 and January 2016.

Motion: Tim Jackson
Support: Sheri Robinson
Mark Neal- Aye
Sheri Robinson- Aye
Tim Jackson- Aye

Motion carried

c. Approval of Bills

Motion to approve bills from June 2015

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye
Sheri Robinson- Aye
Tim Jackson- Aye

Motion carried

d. Bids on Security Company

Motion was made to continue the contract with Whittey Protective Services.

Motion: Tim Jackson

Support: Sheri Robinson

Mark Neal- Aye
Sheri Robinson- Aye
Tim Jackson- Aye

Motion carried

e. Bids on Expansion Pipe/ renovation timeline

Motion to hire Industrial Process Piping, Inc. for the Expansion Pipe project with a price not to exceed \$69,280.00

Motion: Sheri Robinson

Support: Tim Jackson

Mark Neal- Aye
Sheri Robinson- Aye
Tim Jackson- Aye

Motion carried

f. Update on Garage Addition

Library reviewed the architectural drawings provided by Sidock Group for the Garage Addition. They instructed the library to move forward in getting bids from contractors on the one floor or two stories with Ed Rybski's choice of with airshaft or intake hood.

g. Architect Bids Update

Bids are due to the City of Westland on July 9, @ 10:00 A.M. there is no action on this item.

h. Historical Museum Update

No update

i. Generator Update from Mayor's Office

Mark Neal spoke with Thelma from the Mayor's office. A definite decision has not yet been made regarding the use of the generators being removed from the former City Hall and Bailey Recreation Centers.

5. New Business

None

6. Director's Report

Sheila presented her written report as submitted in Library Board report. She included statistics on usage, programs and door counts. She shared that the bids from the city are coming in on the Expansion pipe, garage addition and Architect for the Expansion project.

7. Citizens Comments

Diane Mehl told the Library Board Thank You for voting to keep Whitty Protective Services.

8. Board Member Comments

Tim Jackson thanked the Library Board and staff for pleasing Mr. Warren in his endeavors to place Local Black History into the collection.

9. Next meeting topics

- Approval of June 2015 minutes
- Acceptance of Antoinette Martin for Vice President and Mark Welch for secretary positions on the Library Board
- Architect Bids update
- Expansion pipe update
- Garage Addition update
- Generator Update
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10. Adjournment

RESOLVED, to adjourn meeting at 7:38 P.M.

Motion by: Sheri Robinson

Supported by: Tim Jackson

Mark Neal-Board President- Aye

Sheri Robinson-Treasurer- Aye

Tim Jackson- Aye

Motion carried