

Westland Public Library
Board of Trustee Minutes
Wednesday, August 12, 2015
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday August 12, 2015 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Mark Neal

Roll Call

MEMBERS PRESENT:

Mark Neal-Board President- Present

Antoinette Martin-Vice President- Present

Sheri Robinson-Treasurer- Absent

Tim Jackson- Present

Mark Welch- Excused

STAFF PRESENT:

Dr. Sheila Collins- Present

Sherri West- recording Minutes

Diane Mehl-Circulation Department Head

Andy Schuck

Katie Dover-Taylor

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

Remove items A and B because there is no attending quorum for those meetings.

3. Citizens Comments

Mr. Warren from the Southeast Community of Westland stated that he now has approval to move forward with the documents he will have available to add to the Library collection of Black History in Westland materials.

Hank Johnson from the Norwayne Community Citizens Council was present to discuss the Jefferson Barnes reading Center. He gave a brief history on starting with nothing and now the committee is searching for 12 groups to sponsor the Reading center to keep materials flowing to the citizens in the area. The center will be run by volunteers 4 days a week. They are requesting information on access to book carts and book ends. Nan Borders of the Friends of the Westland Public Library stated that she has seen the new Reading Center and it looks great.

4. Business

a. Approval of Bills

Motion to approve bills from June 2015

Motion: Antoinette Martin

Support: Tim Jackson

Mark Neal- Aye

Sheri Robinson- Aye

Tim Jackson- Aye

Motion carried

b. Acceptance of Antoinette Martin for Vice President

Antoinette accepted the position as Vice President of the Westland Public Library Board.

Sherri West will attempt to contact Mark Welch on his acceptance to the position of Secretary of the Westland Public Library Board and a note to transfer any duties to Mark Neal until he returns from his active tour of duty.

c. Library Puppet Video Presentation

Katie Dover-Taylor a reference librarian presented a handout of the production process of the video created by staff and WLND cable. The movie clip was then shown too much appreciation and applause by the Library Board and all attending.

d. Expansion Pipe Update

The library received a Letter of intent from the City of Westland today and forwarded to Industrial Process Piping. They are to order the piping for this project tomorrow. Sheila shared a bit of the process expected to take place including welding, cutting, etc. They anticipate the Library would need to close for a couple days during the project. Discussion on this with more details to discuss will come later.

e. Garage Addition update

Stacey Peterson with Sidock Group came and provided drawings and discussion on the garage addition. He showed 2 options for a single and a 2 floor plan. The Library Board approved this go forward for bid with both options.

Motion- Antoinette Martin

Support- Tim Jackson

Mark Neal- Aye

Antoinette Martin- Aye

Tim Jackson- Aye

Motion- Carried

f. Architecture Bids update

A date of September 2, 2015 is scheduled for an architecture presentation from Merrit Cieslak.

5. New Business

6. Director's Report

Sheila presented her written report as submitted in Library Board report. She shared the Strategic Plan committee has met and are under discussion for creating and updating the library's Strategic Plan.

She also showed the library board a bird bath that a local Girl Scout has requested to build and place around the Library. She will earn a badge for this community project. It is made of recycled materials like chicken wire and a garbage can lid.

7. Citizens Comments

Mr. Warren requested to get the information on how many patrons are Westland Citizens of the 86,000 population.

8. Board Member Comments

Antoinette wanted to suggest that the Library remember Jefferson Barnes as they are sorting out the books being discarded and donations also.

A motion was made to move the September Library Board meeting from September 9th to September 2, 2015

Motion- Antoinette Martin

Support- Tim Jackson

Mark Neal- Aye

Antoinette Martin- Aye

Tim Jackson- Aye

Motion- Carried

9. Next meeting topics

- Approval of June 2015 minutes
- Approval of July 2015 minutes
- Acceptance of Mark Welch for secretary positions on the Library Board
- Architect Bids update
- Expansion pipe update
- Garage Addition update

10. Adjournment

RESOLVED, to adjourn meeting at 7:40 P.M.

Motion by: Tim Jackson

Supported by: Antoinette Martin

Mark Neal- Aye

Antoinette MArtin- Aye

Tim Jackson- Aye

Motion carried